

Candidate's Retake Form



Candidate's details			
1	Last Name	Forename(s)	Candidate Number
	Form		

Examination Series			
2	November	<input type="checkbox"/>	January
	<input type="checkbox"/>	Summer	<input type="checkbox"/>
Year			

Fees
<p>Fees are different per exam board and per subject.</p> <p>Typically an A Level entry fee is between £60 - £90, and a single unit entry is about £40.</p> <p>Actual examination fees can be found easily on each exam board's website.</p> <p>The Examinations Officer can help you find the fees for the exams you wish to retake.</p> <p>NB - exam board fees are usually doubled if entries are made after the deadline.</p> <p>Please attach a cheque payable to Hartismere School, or contact finance@hartismere.com for other options.</p> <p>Entries cannot be made until payment has been received.</p>

Enter the details of the units you wish to retake					
This information can usually be found on your statement of results or at my.hartismere.com/exams					
3	Awarding body	Specification name	Specification code	Unit code or Paper No.	Fee Payable

Teacher's details		
4	Take this form to your teacher to have it checked (They can help you with the information required above)	
	Teacher's name	Signature
		Date

Sign, Date and return this form to the Examinations Office		
5	Candidate's signature	Date
	Submission Dates: November series 10th September January series 1st October Summer series 1st February	

Office use
